

AGENDA FOR EL ARISH STATE SCHOOL P & C MEETING

10 SEPTEMBER 2019

Agenda Item	Discussion
1. Opening & Welcome	9:15AM
2. Attendance & Apologies	<p>Attendance: Danielle Larsen, Denise Dixon, Felicity O’Kane, Katrina Wilson, May Perger, Jill Gill, Chris Richards, Sarah Lambe</p> <p>Apologies: Romina Tomasino-Ash</p>
3. Confirmation & Business Arising of Previous Minutes	<p>Meet N Greet/Craft Mornings: Need to organise. To be monthly. Wednesdays; 9am-12pm, bring a plate and gold coin donation. First meeting 31 July. Note to go out this week. First meeting cancelled; will be rescheduled.</p> <p>Pie Drive: Katrina will call April from Bottom Bakery in Tully this week to confirm date and will get note out ASAP. Done. Pie orders received back on 26 August.</p> <p>Total of all orders came to \$4398 with a total profit of \$1724 for the school – a \$724 increase from last years profits!</p> <p>Adult Disco: Need to send out feedback letter to families to find out if people are interested. Next newsletter Thursday and will create feedback letter/survey. Done.</p> <p>Online survey sent out; 9 responses. Some responses like idea of disco, others prefer trivia/bingo nights. Jill Gill offered to help organise Cent Sale for November. See General Business for more info.</p> <p>P&C Conference: Going to cost too much to send 3 members. May only be sending Danielle; have applied for P&C of the Year and possibly if we are successful, may receive fully funded travel. Danielle to cancel before end date otherwise. Done. Only Danielle attending. See Conference Update.</p> <p>Tuckshop Cleaning: Communications book made up for Tuckshop to report maintenance and other issues. Will do up cleaning checklist and roster, and cleaning to be done Tuesdays before Tuckshop day (Wednesday).</p> <p>Cleaning and equipment checklists still need to be made up. Leak and hot water system have been added to Communications Book and Jodie notified. P&C now have own key for tuckshop.</p> <p>Wall of Fame: Would be great idea to showcase volunteers, sponsors and graduates. Cheap and permanent. Will look into further. Will need to be researched further. Non-urgent and will be discussed at a later date</p> <p>Cluster Initiative: 13 August chosen. Katrina to send a letter to Cluster P&C’s to invite. Bring plate of food to</p>

	<p>share and we will supply tea and coffee. Need to plan itinerary/agenda. Done. Meeting held on 13 August. Members from Mission Beach, Kennedy and Feluga State Schools attended. Was a successful morning with great networking and tons of ideas shared. All attendees are keen to continue cluster meetings on a regular basis, hopefully once a term.</p> <p>Katrina moved that minutes from previous meeting are true and correct. Felicity seconded.</p>
<p>4. Incoming and Outgoing Correspondence</p>	<p>Incoming:</p> <ul style="list-style-type: none"> - 29/7 Jodie Cuttriss: School Newsletter (E) - 31/7 Director General: General Message (E) - 31/7 P&C Qld Admin: Registration Reminder (E) - 1/8 Jodie Cuttriss: IGA Invoice (E) - 4/8 Rob Clarkson: Conference Zoom Session (E) - 6/8 P&C Qld Admin: E.O.I. for Scrutineer; Conference Breakout Sessions; New President and Chair (E) - 6/8 IDM-Support (DET): iRegister Account (E) - 6/8 CBA: School Banking Statement - 6/8 P&C Qld: ParentTalk Magazine - 6/8 P&C Uniforms: Uniform Info & Brochures - 7/8 Tully IGA: Account Statement (E) - 7/8 P&C Qld Admin: Welcome to New President & Chair (E) - 8/8 P&C Qld Admin: Notice of QCPCA AGM (E) - 9/8 Renark Email: P&C Newsletter Aug (E) - 9/8 CBA: Cheque Account Statement - 12/8 Jodie Cuttriss: Woolworths Statement (E) - 13/8 Aimee Johnstone x 3: Tuckshop Financial Turnaround Meeting (E) - 15/8 Lydia Norton x 4: P&C April Minutes - 19/8 Madonna Stewart: Conference (E) - 20/8 Livelife Pharmacy: Support Program Form - 22/8 Danielle Larsen: Family Fun Movie Night - 23/8 Aimee Johnstone (QAST): Tuckshop Financial Turnaround - 23&24/8 May Perger: Cairns Zoom Donation - 27/8 Shirt Box: Uniform Order Quote - 27/8 Teitzels SUPA IGA Tully: Receipt - 4/9 Sarah Lambe: Treasurers Report for August - 7/9 LW Reid: Welcome Letter (E) - 9/9 LW Reid: Win \$300 <p>Outgoing:</p> <ul style="list-style-type: none"> - 6/8 Katrina Wilson x 2: IDM Support (E) - 13/8 Katrina Wilson x 2: Tuckshop Financial Turnaround - 16/8 Katrina Wilson x 3: P&C Minutes April (E) - 19/8 Danielle Larsen x 2: Conference - 20/8 Danielle Larsen: Catch Up

5. President Report	N/A
6. Secretary Report	Conference Update – See Attachment
7. Treasurer’s Report	See Attachments Katrina moved a motion that the accounts as presented in the Treasurer’s Report are true and correct and expenses amount of \$30.84 be paid, motion seconded by Felicity.
8. Principal’s Report	<p>TSC Visit - Next Tuesday Shane Greenwood from Tully Support Centre visiting for grant writing session. TSC depends entirely on grants. 8-9am talk about TSC services; 9-10am grant writing.</p> <p>Review - Last week Mon & Tue School Peer Review Refresher Training. Two people go into school and do a review. Our school has a great vibe, and great grounds. Children are happy here. Next term been asked to go to Mt Cravat which is another struggling school, but chosen to remain at EASS.</p> <p>School Visits - Meg and MS Gayle up at Steiner (Kuranda school) and took upper class teachers to Caravonica and had a look around schools and what they do. Vision/mission statement important for communication. Looked at other schools structure and reading program. Were good trips and teachers came out enthused.</p> <p>NAPLAN Next Thursday – going to online. Parents not obligated but school is. Federal government will keep doing NAPLAN in Australia despite being ousted in other countries. Its all going to be online by 2021. Schools like ours don’t have infrastructure to do online. Paid \$22000 last year to upgrade wifi and still only 1/18 of what should be. Two from regional coming to watch us do test and hoping they see the struggle in order to inspire change and better support.</p> <p>Wifi upgrades - Trying to get other schools to get together with us to help us get our wifi upgraded as government won’t because we’re too small. Get paid on March, June, September - \$101, 000 for year. Hard to afford anything. Can’t touch most of budget because goes to targeted costs like groundscare, tutoring, literacy and numeracy, minor works, Teacher relief, Facilities, etc. \$23,000 a year left for school to buy anything like resources etc. Regional office watching us and our spending.</p> <p>Vandalism - People using school on weekends and vandalising. Someone destroyed students clay art and tried to break into sports storeroom. Students stealing</p>

	<p>from other's bags. Students will be immediately relocated to other schools as stealing will not be tolerated. Want good kids at this school more than numbers.</p> <p>Playground - Put in application for playground to be removed but only have \$1400 left in budget so can't afford.</p>
<p>9. General Business</p>	<p>P&C Room & Uniform Cupboard: have discussed moving to music room for more space and privacy. Chris has approved.</p> <p>Load & Go cards: when making purchases generally out of own pocket then reimbursed. P&C Qld released we can use prepaid cards. Can get \$500 budget debit card from CBA or prepaid load and go card. All agreed debit card will be better for tracking payments and credits etc. will be used for fundraising purchases.</p> <p>Cent Sale: Planned for 30 November. May and Jill doing very well with collections. Only targeted Tully so far apart from some Cairns businesses. Katrina got another ex-El Arish resident who is targeting Atherton. Using music room building for storing prizes. Flyers for advertising need to be done by P&C. P&C to do intermission raffle, catering and advertising. Have proper takeaway containers to use for food. Cakes, sausage sizzle. Katrina attended Lower Tully SS cent sale. Madge seen success in having a Christmas tree with scratchies attached to it as raffle prize. Katrina ordered tickets for cent sale in two colours. May and Jill busy targeting business. So far have vouchers from Cairns Aquarium, Zoom Dome, Murdering Point Wine Tasting Experience, Laserfun Cairns, Tully Music Shop, Tyres Plus, Boutique Marie, Igguldens Mens, Top Pub, Markets gift bags, Water Taxi, Mission Beach Dive, Wildside Rafting, Cairns Hardware (but asked for Innisfail shop instead for location), Tackleworld, Lifeline Pharmacy, Mitre 10, Julies Beauty Spot, Angel Care, SUPA IGA, Tobacco shop. Many more businesses to get donations from. LTSS had 122 prizes but too many and underwhelming, eg 30pk cola. Look at having activities for kids like games and lucky dips and inviting Tully SHS students to volunteer with running children's activities etc.</p> <p>QAST Tuckshop Turnaround report: really awesome. Aimee Johnstone gave full report and given stuff on excel and said impressed with the quality of our tuckshop. Sent through resources to help improve.</p> <p>Local School Community Fund/Tuckshop Upgrade: Gave a copy to Gayle for nature playground and upgrading tuckshop like fridge/freezer, aircon, etc.</p> <p>Term 4 Small Fundraiser: need small fundraiser for beginning of term. Talked about having a colour fun run</p>

	<p>but no time. Maybe movie night at hall with popcorn and movies deals. Get popcorn machine. Can buy dvd and give as prize after it's watched. Can also hire online. Need to choose movies that will cater for all ages/families. One idea to run two movies – kids one first then older movie. All agreed a movie night would be good. Will start planning.</p> <p>Next Cluster Meeting: need to organise a new meeting to share conference info and have further networking. Spoken to Lauren from MBSS P&C who is very keen to work with us and other cluster P&C's. Need to give minimum one month notice and want to do up report summary and send out to all schools following meeting. 22 October is date chosen. Venue to be somewhere in Tully, hopefully Tully support centre can lend us building. Katrina will contact Shane Greenwood to ask.</p>
<p>10. Other Business (including New Memberships)</p>	<p>N/A</p>
<p>11. Next Meeting Date</p>	<p>15 Oct @ 9:15am</p>
<p>12. Meeting Closed At</p>	<p>10:50am</p>