

AGENDA FOR EL ARISH STATE SCHOOL P & C MEETING

16 October 2019

Agenda Item	Discussion
1. Opening & Welcome	9:16AM
2. Attendance & Apologies	<p>Attendance: Danielle Larsen, Katrina Wilson, Felicity O’Kane, Chris Richards</p> <p>Apologies: Sera Lambe</p>
3. Confirmation & Business Arising of Previous Minutes	<p>P&C Room & Uniform Cupboard: have discussed moving to music room for more space and privacy. Chris has approved. Done. Need to move Uniform Cabinet to Little House.</p> <p>Load & Go cards: when making purchases generally out of own pocket then reimbursed. P&C Qld released we can use prepaid cards. Can get \$500 budget debit card from CBA or prepaid load and go card. All agreed debit card will be better for tracking payments and credits etc. will be used for fundraising purchases. Done. Received debit card which is activated and now in use.</p> <p>Cent Sale: Planned for 30 November. May and Jill doing very well with collections. Only targeted Tully so far apart from some Cairns businesses. Katrina got another ex-El Arish resident who is targeting Atherton. Using music room building for storing prizes. Flyers for advertising need to be done by P&C. P&C to do intermission raffle, catering and advertising. Have proper takeaway containers to use for food. Cakes, sausage sizzle. Katrina attended Lower Tully SS cent sale. Madge seen success in having a Christmas tree with scratchies attached to it as raffle prize. Katrina ordered tickets for cent sale in two colours. May and Jill busy targeting business. So far have vouchers from Cairns Aquarium, Zoom Dome, Murdering Point Wine Tasting Experience, Laserfun Cairns, Tully Music Shop, Tyres Plus, Boutique Marie, Igguldens Mens, Top Pub, Markets gift bags, Water Taxi, Mission Beach Dive, Wildside Rafting, Cairns Hardware (but asked for Innisfail shop instead for location), Tackleworld, Lifeline Pharmacy, Mitre 10, Julies Beauty Spot, Angel Care, SUPA IGA, Tobacco shop. Many more businesses to get donations from. LTSS had 122 prizes but too many and underwhelming, eg 30pk cola. Look at having activities for kids like games and lucky dips and inviting Tully SHS students to volunteer with running children’s activities etc. Still in progress. Date set as 16 Nov. Next Cent Sale meeting to be 23 October at 9:15am in Little House.</p>

	<p>QAST Tuckshop Turnaround report: really awesome. Aimee Johnstone gave full report and given stuff on excel and said impressed with the quality of our tuckshop. Sent through resources to help improve. Done.</p> <p>Local School Community Fund/Tuckshop Upgrade: Gave a copy to Gayle for nature playground and upgrading tuckshop like fridge/freezer, aircon, etc. Done. Deb and Katrina have completed and submitted application and will find early December.</p> <p>Term 4 Small Fundraiser: need small fundraiser for beginning of term. Talked about having a colour fun run but no time. Maybe movie night at hall with popcorn and movies deals. Get popcorn machine. Can buy dvd and give as prize after it's watched. Can also hire online. Need to choose movies that will cater for all ages/families. One idea to run two movies – kids one first then older movie. All agreed a movie night would be good. Will start planning. See General Business.</p> <p>Next Cluster Meeting: need to organise a new meeting to share conference info and have further networking. Spoken to Lauren from MBSS P&C who is very keen to work with us and other cluster P&C's. Need to give minimum one month notice and want to do up report summary and send out to all schools following meeting. 22 October is date chosen. Venue to be somewhere in Tully, hopefully Tully support centre can lend us building. Katrina will contact Shane Greenwood to ask. Meeting was 15 October at Tully State School library. People from Tully SS, Tully SHS, Lower Tully SS and Mission Beach SS attended. Was great exchange of information and support. Julie Musumeci created "Ulysses Cluster State Schools P&C's" Messenger group for us to continue networking. Ideas put forward for P&C's to prepare own strategic plans and then collaborate and combine to create Cluster Strategic Plan/Calendar for year etc.</p>
<p>4. Incoming and Outgoing Correspondence</p>	<p>Incoming:</p> <ul style="list-style-type: none"> - 10/9 Edu Marking: Playground Markings E - 10/9 Education Schools Entry Point: Activation Code for Schools Hub – 537095 E - 11/9 Director-General: General Message E - 11/9 Shae-Bigham – CMSolutions: Thankyou E - 12/9 Shirtbox: Quote E - 17/9 Karen Tobin (QAST): Presentation Copy E - 17/9 Education Schools Entry: Access Request - 19/9 Education Schools Entry: Activation Code - 25/9 Education Schools Entry: Local Schools Community Fund - 27/9 Shirtbox: Invoice - 27/9 Education Schools Entry: L.S.C.F. Application - 2/10 Teitzels SUPA IGA: Statement Sept. - 2/10 P&C Qld: News

	<ul style="list-style-type: none"> - 3/10 Shirley Hensby (Harlequin Bags): Samples - 7/10 LW Reid: Purchase - 8/10 CBA: Cheque Account Statement - 9/10 P&C Qld Admin: Containers Program - 9/10 CBA: ASIC Survey for School Banking - 10/10 Jodie Cuttriss: Newsletter reminder - 10/10 Director-General: General Message - 14/10 Wendy Finlayson: P&C Cluster Meeting - 15/10 May Perger: Cent Sale Correspondence x 4 - 16/10 LW Reid: Info - 16/10 CBA: Society Cheque Account Statement - 16/10 May Perger: List of Businesses that Donated - 17/10 LW Reid: General Info - 17/10 Harlequin Bags: General Info - 21/10 Danielle Larsen: Conference Presentations - 21/10 LW Reid: General Info - <p>Outgoing:</p> <ul style="list-style-type: none"> - 12/9 Katrina to Shirtbox: Invoice/Uniform Order - 3/10 Danielle to Shirley Hensby (Harlequin Bags): Sample - 15/10 Katrina to May PErger: Cent Sale Correspondence x 4 - 17/10 Sarah Lambe: Quotes for Containers - 21/10 Danielle Larsen: Conference Presentations - 22/10 Katrina Wilson to Jodie: Enrolment Packs
5. President Report	N/A
6. Secretary Report	N/A
7. Treasurer's Report	<p>See Attachments</p> <p>Felicity moved a motion that the accounts as presented in the Treasurer's Report are true and correct and expenses amount of \$ be paid, motion seconded by Katrina.</p>
8. Principal's Report	<p>Major upcoming events –</p> <ul style="list-style-type: none"> - Girls/Boys Night In with Ms Carmen. Girls next Wednesday and boys following Wednesday at 7pm. - Graduation dinner 28 November. Will need organisation ASAP. - Presentation night 2 Dec at Hall. Awards and carols. Will be quick night. School captains to be nominated. Want big night to be Musical/Play on Thursday 5 Dec. - Nominate people who have made an impact on the school in last 12 months. Need to send out letter to call for nominations. Can be anyone within school community – staff, student, parent, etc.

	<p>Plans for 2020. Jodie and Chris had meeting in Tully 12 Nov and to start working on budget now. Student numbers – 5 prep enrolments/E.O.I.'s so far. Last year few turned up to transitions. Meg wants one morning this year.</p> <p>Camp 2020 - Mr H looking at camp for next year. Looking at Holloways Beach or Mungali Beach in Term 2.</p> <p>Major problems – phone line is faulty. Our expense because line is between road and school. Internet still slow even after \$12000 spent but still doesn't work well. Regional tech manager (Telstra) coming next week. Sent strong email about having no money and students missing out so invited him to come look at it himself and give some advice. Has said it will cost a whopping \$6000 PER YEAR.</p> <p>Playground going to cost thousands just to remove old frames..</p> <p>Project with regional office – Making Learning Visible. 6 schools chosen in region to work with Suzanne (Regional Director) she will come in every Tuesday morning and will be in Robs class. Co-teaching English unit for first hour to introduce new ideas to Rob that regional want to try; Rob to show his ideas/preferences. Collaboration afterwards. This will continue for whole term. To increase students interest in school as well as improve.</p>
9. General Business	<p>Halloween Feast: Last years was successful. \$5 per child. Have mentioned to Denise who is on board. Plans are underway. Will incorporate decorations and dress up.</p> <p>Colour Fun Day: Last year had water play day on last day. Talking about doing colour run for last day this year. Ideas to have water play combined with colour fun for something different as well as testing “the waters “ for a proper Colour Fun Run fundraiser next year. Denise would love to do Xmas Feast for the same day.</p> <p>Tuckshop Convenor Position for 2020: Will need to advertise for tuckshop convenor for 2020. Want to do properly – advertise in newsletter, FB page and on P&C noticeboard. New convenors to be given proper orientation, shown policies and procedures etc and hopefully enough volunteers to start a roster and maybe even open more days.</p>
10. Other Business (including New Memberships)	N/A
11. Next Meeting Date	13 Nov @ 9:15am
12. Meeting Closed At	10:09am